

Online Sessions - Code of Conduct



welcome

We want our online sessions to be as fun, safe, accessible and inclusive as possible.

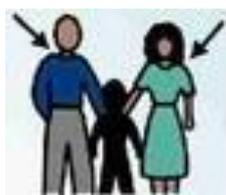
In order for us to do this, everyone participating in a session must follow these guidelines;

Suitable environment



Everyone must be physically located in safe spaces, appropriate for online sessions; a lounge, dining room, or study is appropriate, a bedroom or bathroom is not.

Please consider your background – avoid busy walls with lots of photos/artwork/posters? Are they appropriate for the group?



parents



Computer



iPad



Phone

Devices

You should always use your parent/carer's devices to take part in the sessions e.g. their phone, tablet/iPad, laptop or computer.

Parent/Carer Supervision

You should be in a room with or near an adult so that the adult can hear and see the session taking place.

Parents and carers must say hello at the start and end of sessions.



adults

It is the responsibility of the parent/carer to ensure this is happening.



who?

Online Identity

In order to let you into the online sessions we need to be able to see who you are.

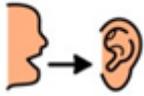
This means you'll need to use your real name and not a nickname/computer name.

While we know not everyone wants to be visible on screen, please enter each session with your video and audio on so we can say hello and check you are a group member.



Dress code

We require everyone to dress appropriately for online sessions. Attire which would ordinarily be worn at in-person sessions is essential.



listen

Participating

We ask that everyone to remain respectful, open-minded and courteous to each other at all times. Please use appropriate language and gestures throughout the session.



Recording & Screen Shots

Taking screenshots or screen recordings of the online sessions without permission from MAC staff is unacceptable.

Safeguarding

Our normal safeguarding responsibilities apply to online delivery, so if we are concerned by anything we see / hear during the session we will follow it up using our normal procedures.

If any of the above guidelines are not followed you will be asked to leave the session.