



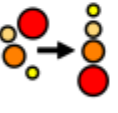










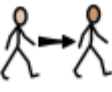


mac makes music

 Online  Sessions -  Code of  Conduct

 We  want  our  online  sessions to be as  fun,  safe,

 accessible  and  inclusive as  possible.

 In order  for  us to  do  this,  everyone  participating in a

 session  must  follow  these  guidelines:



Suitable



Environment



Everyone



must

be physically



located



in



safe



spaces,



appropriate

for



online



sessions;

a



lounge,



dining room, or



study

is

appropriate,



a

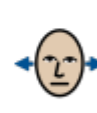


bedroom

or



bathroom



is not.



Please



consider



your



background

–



avoid



busy



walls



with



lots of



photos/artwork/posters?



Are



they



appropriate

for



the group?



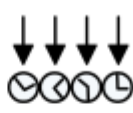
Devices



You



should



always



use



your



parent/carer's



devices

to



take



part



in



the



sessions

e.g.

e.g.



their



phone,



tablet/iPad,

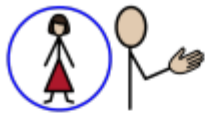


laptop

or



computer.



Parent/Carer



Supervision



You



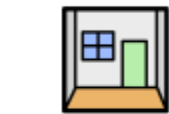
should



be



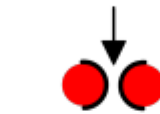
in



a room



with



or

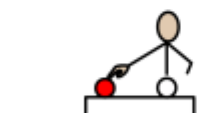


near



an

adult



so

that



the



adult



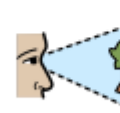
can



hear



and



see




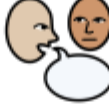




the


session







taking place.

 +  +  +  +  +  +  +

Parents and carers must say hello at the start and

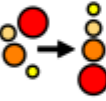





 end of sessions.






 It is the responsibility of the  parent/carer to  ensure this  is

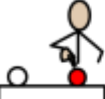







happening.

 Online  Identity

 In order to  let you  into the  online  sessions  we

 need to  be able to  see  who  you are.

 This means  you'll  need to  use your  real  name

+  and not a  nickname/computer  name.



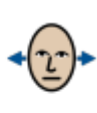
While



we



know



not



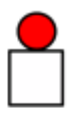
everyone



wants to

be

visible



on



screen,



please



enter



each



session



with



your



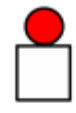
video



and



audio



on

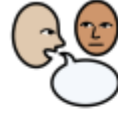
so



we



can



say



hello



and



check



you

are a



group



member.



Dress



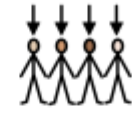
code



We



require



everyone



to dress



appropriately

for



online



sessions.

Attire



which



would

ordinarily

be



worn



at



in-person

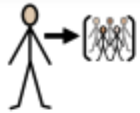


sessions

is



essential.



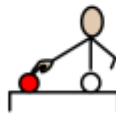
Participating



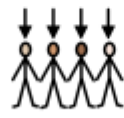
We



ask



that



everyone



to remain



respectful,



and

courteous



to each other



at



all



times.



Please



use



appropriate



language



and



gestures

throughout



the session.



Recording



&



Screen Shots



Taking

screenshots

or



screen

recordings

of the



online



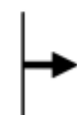
sessions



without



permission



from

mac

Midlands Arts Centre

MAC



staff

is unacceptable.



Safeguarding



Our



normal



safeguarding



responsibilities



apply



to online



delivery,

so if



we

are



concerned

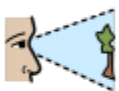
by



anything



we



see

or



hear



during

the



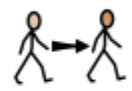
session



we



will



follow

it



up



using



our



normal



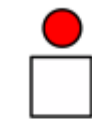
procedures.



If

any

of the



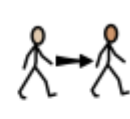
above



guidelines



are not



followed



you



will

be



asked

to



leave

the



session.